

Audit Manual

What do you need to know about this manual?

Our Audit Manual provides step by step procedures for the auditors of private companies. Users of our system benefit from:

- A fully comprehensive package - incorporating disclosure checklists, audit regulation compliance and engagement letters.
- Electronic copy of all the standard documentation you need, including planning, completion, disclosure checklists and flexible audit programmes, all of which can be tailored on screen.
- An audit procedures manual providing step by step guidance through the audit process.
- A copy of our audit exemption specialist assignment manual at no extra charge, as well as guidance and programmes to use for unincorporated assignments.
- Regular updating - no need to worry about new regulations. We do that for you.

Free inspection

You can review this tried and tested product with a free, no obligation, inspection sample. After all, over 1000 users nationwide can't be wrong! To request a free inspection copy email your request to sarah.moore@mercia-group.co.uk

Documentation

The CD contains all the master documentation in electronic format. These can be tailored on screen or printed directly from the disk.

Training

Whether converting from an existing system or using a system for the first time, we offer full training on the correct use of the manual along with excellent after training support.

Training options include:

- in-house courses
- a series of open courses held around the country
- a digital copy of a 'live presentation' of the course on CD.

Costs

There is a one-off fee for the right to use and copy the documentation of just £245 (£225*) per registered audit partner. The fee provides you with a CD containing all the documents in electronic format. No charge is made for any updates in the first year. Subsequent updates are covered by an all encompassing annual fee dependent on the number of registered audit partners in your firm, as follows:

Size of firm	
Sole practitioner	£130 (£110*)
2-4 registered audit partners	£260 (£235*)
5-9 registered audit partners	£350 (£295*)
10 and over registered audit partners	£450 (£395*)

*Mercia members' price.

Member discounts are applicable to firms who pay an annual subscription (based upon the size of their practice) to be a member of a Mercia training group. This does not include firms who buy season tickets. For further information please contact Michelle Hammond on 0116 258 1200.



For queries regarding the Audit Manual please contact belinda.auchimowicz@mercia-group.co.uk

To order email your request to karina@mercia-group.co.uk

Alternatively you can call them on 0116 258 1200