

2009/10 Training Programme

Tees Valley



www.mercia-group.co.uk

Tees Valley Training Group

CPD Course Programme 2009/10

COURSE TITLE	SPEAKER	DATE	VENUE
Finance Act 2009	Mark Morton - Mercia Group Ltd	Friday 11 September 2009 (am)	Darlington Football Club
		Monday 28 September 2009 (pm)	Middlesbrough Football Club
Auditing in a Recessionary Environment	Andrew Güntert - Mercia Group Ltd	Friday 2 October 2009 (am)	St George Hotel
		Tuesday 27 October 2009 (pm)	Middlesbrough Football Club
Utilising Tax Losses - Corporate and Personal	Martyn Ingles - MacIntyre Hudson LLP	Monday 2 November 2009 (pm)	St George Hotel
		Wednesday 11 November 2009 (am)	Middlesbrough Football Club
Charities: Current Issues	David Gallagher - Mercia Group Ltd	Wednesday 2 December 2009 (pm)	St George Hotel
Audit & Accounts of Pension Schemes	Darren Leiser - Mercia Group Ltd	Wednesday 9 December 2009 (pm)	Middlesbrough Football Club
Topical Tax Issues	Phil Williams - Mercia Group Ltd	Wednesday 10 February 2010 (am)	Middlesbrough Football Club
		Thursday 25 February 2010 (pm)	St George Hotel
Employment Law Update	Debbie Taylor - People & Business	Wednesday 17 February 2010 (pm)	Middlesbrough Footbal Club
VAT: Dealing with Land and Property	Neil Owen - VAT Advisory Services Limited	Wednesday 10 March 2010 (pm)	Middlesbrough Football Club
Taxation of Partnerships	Mark Ward - The Professional Training Partnership	Monday 15 March 2010 (pm)	Darlington Football Club

Tees Valley Training Group

CPD Course Programme 2009/10

COURSE TITLE	SPEAKER	DATE	VENUE
Remuneration Package Planning	Mark Morton - Mercia Group Ltd	Tuesday 13 April 2010 (pm)	St George Hotel
Accountancy & Assurance Update	John Welsford - Mercia Group Ltd	Tuesday 27 April 2010 (am)	Middlesbrough Football Club
		Thursday 6 May 2010 (pm)	Darlington Football Club
Inheritance Tax Update	Andrew Burgess - Mercia Group Ltd	Thursday 20 May 2010 (pm)	Middlesbrough Football Club
Audit Update	Phil Frost - Mercia Group Ltd	Thursday 16 June 2010 (am)	Middlesbrough Football Club
		Tuesday 22 June 2010 (pm)	Darlington Football Club
Improving Personal Productivity and Effectiveness	John Sharkey - Mercia Group Ltd	Thursday 10 June 2010 (pm)	Darlington Football Club

The timing of the courses will be from 9.30am to 12.30pm where (am) stated and 2.00pm to 5.00pm where (pm) stated.

Venues

Darlington Football Club
 Darlington Arena, Neasham Road
 Darlington, DL2 1DL
 Tel: 01325 387 000

Middlesbrough Football Club
 Riverside Stadium
 Middlesbrough, TS3 6RS
 Tel: 01642 757686

St George Hotel
 Tees-side Inter Airport
 Darlington, DL2 1RH
 Tel: 01325 332631

Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
 Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk

Tees Valley Training Group

Professional Development Course

Programme 2009/10

COURSE TITLE	DATE	TIME	VENUE
AUDIT AND ACCOUNTANCY			
Principles of Bookkeeping	Monday 5 October 2009	Full day	TAD Centre
Bookkeeping: The Next Stage	Tuesday 6 October 2009	Full day	TAD Centre
Bookkeeping Case Study	Wednesday 7 and Thursday 8 October 2009	Full day	TAD Centre
Company Accounting Problems	Thursday 5 November 2009	Full day	St George Hotel
Accounts Preparation Skills	Tuesday 2 March 2010	Full day	TAD Centre
Auditing: First Principles	Wednesday 3 March 2010	am	TAD Centre
How to Audit Case Study	Wednesday 3 March to Friday 5 March 2010	2 ½ days	TAD Centre
Auditing the Difficult Areas	Tuesday 23 March 2010	am	St George Hotel
Understanding Company Accounts	Monday 12 April 2010	Full day	TAD Centre
Understanding Analytical Procedures	Tuesday 13 April 2010	am	TAD Centre
Audit Exemption and Abbreviated Accounts	Tuesday 13 April 2010	pm	TAD Centre
Charities: Key Problem Areas	Wednesday 28 April 2010	am	Middlesbrough Football Club
Effective Small Company Audits	Wednesday 28 April 2010	pm	Middlesbrough Football Club
The Audit & Accountancy Update	Thursday 29 April 2010	Full day	Middlesbrough Football Club
Tax			
Introduction to PAYE & NI	Friday 9 October 2009	am	TAD Centre
Introduction to VAT	Friday 9 October 2009	pm	TAD Centre

Tees Valley Training Group

Professional Development Course

Programme 2009/10

COURSE TITLE	DATE	TIME	VENUE
General Tax Update for Accounts Staff	Friday 30 October 2009	Full day	St George Hotel
Personal Tax 1	Thursday 11 February 2010	Full day	Middlesbrough Football Club
Business Tax 1	Friday 12 February 2010	Full day	Middlesbrough Football Club
Business Tax 2	Wednesday 10 March 2010	am	St George Hotel
Corporation Tax 1	Wednesday 10 March 2010	pm	St George Hotel
VAT Problems Areas for Accounts Staff	Thursday 11 March 2010	am	St George Hotel
Tax Issues Arising from Accounts Review	Thursday 11 March 2010	pm	St George Hotel
Family Company Tax Considerations	Friday 12 March 2010	Full day	St George Hotel
Personal Skills and Management Development			
Successful Job Management	Tuesday 23 March 2010	pm	St George Hotel
IT Skills			
Getting the Most out of Excel	Thursday 19 November 2009	pm	Middlesbrough Football Club
Sage 50: Set Up and Processing Cycles*	Friday 20 November 2009	Full day	Middlesbrough Football Club

TIMING

The timing of the courses will be 9.30am to 1.00pm - am courses, 2.00pm to 5.00pm - pm courses or full day(s) where stated

*Numbers limited to 12, plus IT supplement of £30 plus VAT per participant

Venue

TAD Centre
Ormesby Road
Middlesbrough, TS3 7SF
Tel: 01642 203000

St George Hotel
Teesside International Airport
Darlington, Co Durham, DL2 1RH
Tel: 01325 332631

Middlesbrough Football Club
Riverside Stadium, Middlesbrough
Cleveland, TS3 6RS
Tel: 01642 757686

Tees Valley Training Group

Digital CPD Course Programme 2009/10

If you are a Mercia member you will receive a selection of 12 popular CPD courses over a 12 month period. This service is also available if you are not a member but would like to receive the programme of CPD courses on CD. The cost of digital subscription is based on the size of your practice with a charge of £300 per firm plus £95 per partner and professional member of staff.* The subscription will be invoiced in advance but can be paid in 12 monthly instalments. To enrol as a subscriber please visit www.mercia-group.co.uk/training/digital.htm

* Professional member of staff includes all staff working more than 20 hours per week who are involved in chargeable work.

COURSE TITLE	DATE
Accounting for Properties and the Audit Issues	September 2009
Finance Act 2009	October 2009
Money Laundering Update	November 2009
Topical Tax Issues	December 2009
VAT Update	January 2010
Charities: Current Issues	February 2010
Maximising Profit and Minimising Risk in Smaller Audits	March 2010
Audit Update	April 2010
Accountancy and Assurance Update	May 2010
Tax Planning for Family Businesses	June 2010
Tax Implications of Marriage, Cohabitation, Separation and Divorce	July 2010
Capital Taxes - Recent Developments	August 2010

Tees Valley Training Group

Local membership

The local membership fee for 09/10 is £150 per firm plus £315 per partner and professional member of staff.**

- Send as many staff as you wish on the courses included in the CPD and Professional Development course programmes at no extra cost (on hands-on IT courses a small supplement will be charged)
- Receive 12 of our most popular CPD courses on CD*
- A copy of the quarterly edition of vision, including the audit and Tax Technical Update, for each partner and senior member of staff, this will be sent by email in a pdf format
- 25% discount on our specialist courses and significant discounts on the wide range of our other support services and products
- 50% discount on Quorum Training courses
- Special access to our training website which allows you to:
 - enrol online and restrict access so only authorised personnel can book on courses but everyone can view the courses available
 - download notes and slides for a CPD course after it has run

*£50 reduction in per firm fee for those not wishing to take up this option

**Professional member of staff includes all staff working more than 20 hours per week who are involved in changeable work.

National Membership

The national membership fee for 2009 is £300 per firm plus £395 per partner and professional member of staff *

- All benefits of local training group membership
- Unlimited places on other local training group programmes at no extra cost
- Unlimited places on specialist courses and conferences at no extra cost (A £50 per delegate fee will be charged on full day courses or conferences where lunch is provided.)
- Increased discounts on our partners' conference and open management training courses

If you would like to become a Mercia Training Group Member or require further information, please contact Michelle Hammond or Zoë Canham on 0116 258 1200.

To view the wide range of courses that will be available to you and your team visit www.mercia-group.co.uk and select 'find a course'.



Whilst our courses are predominantly aimed at those working in practice, a number of accountants from industry do attend and find them very useful. You may therefore be interested in offering your clients the opportunity to attend our courses by including them in your membership or season ticket booking. If you have any questions please email liz.coates@mercia-group.co.uk or call her on 0116 258 1200.

**Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk**

Tees Valley Training Group

CPD Course Booking Form 2009/10

COURSE TITLE	DATE	NUMBER(S) ATTENDING
Finance Act 2009	Friday 11 September 2009	
	Monday 28 September 2009	
Auditing in a Recessionary Environment	Friday 2 October 2009	
	Tuesday 27 October 2009	
Utilising Tax Losses - Corporate and Personal	Monday 2 November 2009	
	Wednesday 11 November 2009	
Charities: Current Issues	Wednesday 2 December 2009	
Audit & Accounts of Pension Schemes	Wednesday 9 December 2009	
Topical Tax Issues	Wednesday 10 February 2010	
	Thursday 25 February 2010	
Employment Law Update	Wednesday 17 February 2010	
VAT: Dealing with Land and Property	Wednesday 10 March 2010	
Taxation of Partnerships	Monday 15 March 2010	
Remuneration Package Planning	Tuesday 13 April 2010	

Tees Valley Training Group

CPD Course Booking Form 2009/10

COURSE TITLE	DATE	NUMBER(S) ATTENDING
Accountancy & Assurance Update	Tuesday 27 April 2010	
	Thursday 6 May 2010	
Inheritance Tax Update	Thursday 20 May 2010	
Audit Update	Thursday 16 June 2010	
	Tuesday 22 June 2010	
Improving Personal Productivity and Effectiveness	Thursday 10 June 2010	

Firm Name _____ Date _____

Contact Name _____ Signed _____

Please return to Jane Purple at the address below:

**Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk**

Tees Valley Training Group

Professional Development Course

Booking Form 2009/10

COURSE TITLE	DATE	DELEGATE NAME(S)
AUDIT AND ACCOUNTANCY		
Principles of Bookkeeping	Monday 5 October 2009	
Bookkeeping: The Next Stage	Tuesday 6 October 2009	
Bookkeeping Case Study	Wednesday 7 and Thursday 8 October 2009	
Common Accounting Problems	Thursday 5 November 2009	
Accounts Preparation Skills	Tuesday 2 March 2010	
Auditing: First Principles	Wednesday 3 March 2010	
How to Audit Case Study	Wednesday 3 March 2010	
How to Audit Case Study	Thursday 4 and Friday 5 March 2010	
Auditing the Difficult Areas	Tuesday 23 March 2010	
Understanding Company Accounts	Monday 12 April 2010	
Understanding Analytical Procedures	Tuesday 13 April 2010	
Audit Exemption and Abbreviated Accounts	Tuesday 13 April 2010	
Charities: Key Problem Areas	Wednesday 28 April 2010	
Effective Small Company Audits	Wednesday 28 April 2010	
The Audit & Accountancy Update	Thursday 29 April 2010	
Tax		
Introduction to PAYE & NI	Friday 9 October 2009	

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Professional Development Course

Booking Form 2009/10

COURSE TITLE	DATE	DELEGATE NAME(S)
Introduction to VAT	Friday 9 October 2009	
General Tax Update for Accounts Staff	Friday 30 October 2009	
Personal Tax 1	Thursday 11 February 2010	
Business Tax 1	Friday 12 February 2010	
Business Tax 2	Wednesday 10 March 2010	
Corporation Tax 1	Wednesday 10 March 2010	
VAT Problems Areas for Accounts Staff	Thursday 11 March 2010	
Tax Issues Arising from Accounts Review	Thursday 11 March 2010	
Family Company Tax Considerations	Friday 12 March 2010	
Personal Skills and Management Development		
Successful Job Management	Tuesday 23 March 2010	
IT Skills		
Getting the Most out of Excel	Thursday 19 November 2009	
Sage 50: Set Up and Processing Cycles*	Friday 20 November 2009	

Firm Name _____ Date _____

Contact Name _____ Signed _____

Please return to Jane Purple at the address below:

**Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk**

Tees Valley Training Group Membership Application Form

Firm's Name _____

Address _____

_____ Postcode _____

Telephone _____

Fax _____

Email _____

Main Contact _____
(PLEASE PRINT)

Enrolment Contact _____
(PLEASE PRINT)

Membership Options - Local or National

I confirm that my firm wishes to take up **LOCAL** membership of the above training group for the year ending 31 August 2010 and that the fees are acceptable. The total number of partners and full time professional members of staff of this firm as at 1 September 2009 are detailed opposite

or

I confirm that my firm wishes to take up **NATIONAL** membership of the above training group for the year ending 31 August 2010 and that the fees are acceptable. The total number of partners and full time professional members of staff of this firm as at 1 September 2009 are detailed opposite

Course details

Please indicate below how you wish to receive your monthly course details (please select ONE of the following).

Email Printed copy

Training CDs

Would you like to receive 12 training CDs as part of your membership?

Yes No

Signed _____ Date _____
(PARTNER)

Professional Staff Details

Trainees

ACA

ACCA

AAT

ATT

Other

Senior staff

Partners

Total Staff

If your clients would benefit from attending courses and you would be willing to include them in your membership, complete this box.

Clients

New Total