

2009/10 Training Programme

UK200 North East



UK200 North East Training Group

CPD Course Programme 2009/10

COURSE TITLE	SPEAKER	DATE(S)	VENUE
Ethical Standards: The Practical Issues	David Gallagher Mercia Group Ltd	Thursday 7 May 2009	Ramada Jarvis, Hull
		Tuesday 12 May 2009	Holiday Inn Leeds/Garforth
Auditing in a Recessionary Environment	Andrew Güntert Mercia Group Ltd	Friday 22 May 2009	Forest Pines Hotel, Brigg
		Tuesday 30 June 2009	Holiday Inn Leeds/Garforth
Audit and Accounts of Group Companies	Phil Frost Mercia Group Ltd	Thursday 4 June 2009	Yorkshire Air Museum, York
Insolvency Awareness	Mike Griffiths	Monday 29 June 2009	Forest Pines Hotel, Brigg
Topical Tax Issues	Andrew Burgess Mercia Group Ltd	Friday 10 July 2009	Ramada Jarvis, Hull
		Wednesday 15 July 2009	Holiday Inn Leeds/Garforth
Solicitors' Accounts Rules	John Welsford Mercia Group Ltd	Thursday 10 September 2009	Ramada Jarvis, Hull
Tax Planning for Family Companies	Mark Morton Mercia Group Ltd	Wednesday 7 October 2009	Holiday Inn Leeds/Garforth
		Thursday 15 October 2009	Forest Pines Hotel, Brigg
Business Tax: Problem Areas	Phil Williams Mercia Group Ltd	Wednesday 18 November 2009	Holiday Inn Leeds/Garforth
		Tuesday 24 November 2009	Ramada Jarvis, Hull
Practical Auditing Problems and Their Solutions	Phil Frost Mercia Group Ltd	Thursday 3 December 2009	Forest Pines Hotel, Brigg
		Tuesday 8 December 2009	Holiday Inn Leeds/Garforth
VAT: Dealing with Land and Property	Neil Owen VAT Advisory Services Ltd	Tuesday 9 February 2010	Forest Pines Hotel, Brigg
		Thursday 18 February 2010	Holiday Inn Leeds/Garforth
Use of Trusts for Tax Planning	Andrew Burgess Mercia Group Ltd	Wednesday 24 February 2010	Yorkshire Air Museum, York
Audit, Accountancy and Assurance Update	John Welsford Mercia Group Ltd	Wednesday 10 March 2010	Holiday Inn Leeds/Garforth
		Tuesday 23 March 2010	Ramada Jarvis, Hull

All courses will run from 2.00pm until 5.00pm

Venues

Leeds/Garforth

Holiday Inn - Leeds/Garforth
Wakefield Road Garforth Leeds
LS25 1LH Tel: 0113 286 6556

Hull

Ramada Jarvis - Hull
Grange Park Lane Willerby Hull
HU10 6EA Tel: 01482 656488

York

Yorkshire Air Museum
Halifax Way Elvington York
YO41 4AU Tel: 01904608595

Brigg

Forest Pines Hotel Ermine Street
Broughton Nr Brigg DN20 0AQ
Tel: 01652 650770

Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk

UK200 North East Training Group

Professional Development Course

Programme 2009/10

COURSE TITLE	DATE(S)	TIME	VENUE
BUSINESS ADVISORY			
Practical Business Issues	Wednesday 6 May 2009	Full day	WestOne
Advising the Client: Fraud	Tuesday 14 July 2009	pm	Elsham Hall
	Tuesday 3 November 2009		WestOne
AUDIT AND ACCOUNTING			
Understanding Company Accounts	Wednesday 15 July 2009	Full day	Elsham Hall
	Monday 26 October 2009		WestOne
Understanding Analytical Procedures	Thursday 16 July 2009	am	Elsham Hall
	Tuesday 27 October 2009		WestOne
Audit Exemption and Abbreviated Accounts	Thursday 16 July 2009	pm	Elsham Hall
	Tuesday 27 October 2009		WestOne
The Auditor at Risk	Wednesday 8 July 2009	am	Elsham Hall
	Tuesday 3 November 2009		WestOne
Charities: Key Problem Areas	Wednesday 8 July 2009	pm	Elsham Hall
Effective Small Company Audits	Thursday 9 July 2009	am	Elsham Hall
	Wednesday 4 November 2009		WestOne
Efficient File Completion	Thursday 9 July 2009	pm	Elsham Hall
	Wednesday 4 November 2009		WestOne
Principles of Bookkeeping	Monday 21 September 2009	Full day	WestOne
	Monday 28 September 2009		Elsham Hall
Bookkeeping: The Next Stage	Tuesday 22 September 2009	Full day	WestOne
	Tuesday 29 September 2009		Elsham Hall
Bookkeeping Case Study	Wednesday 23 and Thursday 24 September 2009	2 days	WestOne
	Wednesday 30 September and Thursday 1 October 2009		Elsham Hall
Money Laundering: An Introduction for New Starters	Friday 2 October 2009	am	Elsham Hall

UK200 North East Training Group

Professional Development Course

Programme 2009/10

COURSE TITLE	DATE(S)	TIME	VENUE
Understanding Pension Schemes	Tuesday 20 October 2009	Full day	Best Western Milford Lodge
Accounts Preparation Skills	Tuesday 17 November 2009	Full day	Cottingham Park Golf Club
	Monday 15 February 2010		WestOne
Auditing: First Principles	Monday 18 January 2010	am	Cottingham Park Golf Club
	Tuesday 16 February 2010		WestOne
How to Audit Series	Monday 18 to Wednesday 20 January 2010	2½ days	Cottingham Park Golf Club
	Tuesday 16 to Thursday 18 February 2010		WestOne
The Audit and Accountancy Update	Wednesday 24 February 2010	Full day	Best Western Milford Lodge
TAXATION			
Capital Allowances	Thursday 23 July 2009	am	Cottingham Park Golf Club
	Tuesday 13 October 2009		WestOne
Corporate Tax Case Study	Thursday 23 July 2009	pm	Cottingham Park Golf Club
	Tuesday 13 October 2009		WestOne
Business Tax 2	Friday 24 July 2009	am	Cottingham Park Golf Club
	Wednesday 28 October 2009		WestOne
Corporation Tax 1	Friday 24 July 2009	pm	Cottingham Park Golf Club
	Wednesday 28 October 2009		WestOne
Introduction to PAYE and NI	Tuesday 14 July 2009	am	Elsham Hall
	Friday 25 September 2009		WestOne
General Tax Update for Accounts Staff	Tuesday 8 September 2009	Full day	WestOne
	Tuesday 29 September 2009		Best Western Milford Lodge

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Professional Development Course

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COURSE TITLE	DATE(S)	TIME	VENUE
Introduction to VAT	Friday 25 September 2009	pm	WestOne
	Friday 2 October 2009		Elsham Hall
Personal Tax 1	Thursday 12 November 2009	Full day	Cottingham Park Golf Club
	Thursday 26 November 2009		WestOne
Business Tax 1	Friday 13 November 2009	Full day	Cottingham Park Golf Club
	Friday 27 November		WestOne
VAT Problem Areas for Accounts Staff	Tuesday 9 March 2010	am	Cottingham Park Golf Club
Payroll Update	Tuesday 9 March 2010	pm	Cottingham Park Golf Club
PERSONAL SKILLS AND MANAGEMENT DEVELOPMENT			
Effective Business Letter and Report Writing	Thursday 7 May 2009	am	WestOne
Effective Time Management	Thursday 7 May 2009	pm	WestOne
Communication: The Essential Skills	Friday 19 February 2010	Full day	WestOne
How to be an Effective Senior	Thursday 25 February 2010	Full day	Best Western Milford Lodge
IT SKILLS			
Sage 50: Set Up and Processing Cycles*	Wednesday 29 April 2009	Full day	Best Western Milford Lodge
Practical Use of Excel (Office 2007)*	Thursday 30 April 2009	Full day	Best Western Milford Lodge

The timing of the courses will be 9.30am to 1.00pm - am courses, 2.00pm to 5.00pm - pm courses or full day(s) where stated
 *Numbers limited to 12, plus IT supplement of £30 plus VAT per participant

Venues

Leeds

Best Western Milford Hotel A1
 Great North Road Peckfield
 Leeds North Yorkshire LS25 5LQ
 Tel: 01977 681800

Elsham

Elsham Hall Country Park
 Elsham North Lincolnshire
 DN20 0QZ
 Tel: 01652 680087

Hull

Cottingham Park Golf Club
 Woodhill Way Cottingham
 Hull HU16 5RZ
 Tel: 01482 846030

Leeds

WestOne
 Wellington Street
 Leeds LS1 1BA
 Tel: 0113 203 1420

UK200 North East Training Group

Digital CPD Course Programme 2009/10

COURSE TITLE	DATE
Audit Update	April 2009
Accountancy and Assurance Update	May 2009
Taxation of Property Transactions	June 2009
Corporation Tax Refresher	July 2009
Capital Gains Tax - A Current Perspective	August 2009
Accounting for Properties and the Audit Issues	September 2009
Finance Act 2009	October 2009
Money Laundering Update	November 2009
Topical Tax Issues	December 2009
VAT Update	January 2010
Charities: Current Issues	February 2010
Maximising Profit and Minimising Risk in Smaller Audits	March 2010

UK200 North East Training Group

Local membership

£50* per firm plus £264 (£254) per partner and full time (working 20+ hours per week) member of professional staff.

- Send any number of participants on any courses forming part of the local CPD programme.
- Send any member of staff, including support staff, on any courses on the Professional Development programme.
- 12 training CDs of our most popular CPD courses (optional*).
- A copy of the quarterly edition of Vision, including the Audit and Tax Technical Update, for each partner and senior member of staff, this will be sent by email in a PDF format.
- 25% discount on our specialist courses and significant discounts on our wide range of support services.
- 50% discount on Quorum Training courses.

*£50 deduction in per firm fee for those not wishing to take up this option

The annual membership fee is based upon the size of individual firms as detailed above. All professional staff should be included on the membership form, not just those who will be attending courses. Professional staff are those who undertake the normal professional work of an accountancy practice, therefore excluding receptionists, secretaries, administrative staff and keyboard operators.

If you would like to become a Mercia Training Group Member please complete the form or if you require further information, please contact Michelle Hammond or Zoë Canham on 0116 258 1200.

National Membership

£50 per firm plus £330 (£318) per partner and full time (working 20+ hours per week) member of professional staff.

- All the benefits of local membership
- Unlimited places on other local CPD and PDC programmes at no extra cost.
- Unlimited places on regional specialist programmes (£50 per delegate charged on full day courses where lunch provided).
- Unlimited places on national specialist programmes at a cost of £50 per delegate.
- 25% discount on partners' conference.
- 25% discount on open management training courses.

To view the wide range of courses that will be available to you and your team visit www.mercia-group.co.uk and select 'find a course'.



Whilst our courses are predominantly aimed at those working in practice, a number of accountants from industry do attend and find them very useful. You may therefore be interested in offering your clients the opportunity to attend our courses by including them in your membership or season ticket booking. If you have any questions please email liz.coates@mercia-group.co.uk or call her on 0116 258 1200.

**Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk**

UK200 North East Training Group

CPD Course Booking Form 2009/10

COURSE TITLE	DATE(S)	NUMBER(S) ATTENDING
Ethical Standards: The Practical Issues	Thursday 7 May 2009	
	Tuesday 12 May 2009	
Auditing in a Recessionary Environment	Friday 22 May 2009	
	Tuesday 30 June 2009	
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	Thursday 18 February 2010	
Use of Trusts for Tax Planning	Wednesday 24 February 2010	
Audit, Accountancy and Assurance Update	Wednesday 10 March 2010	
	Thursday 23 March 2010	

Firm Name _____ Date _____

Contact Name _____ Signed _____

Please return to Jane Purple at the address below:

**Mercia Group Ltd, Best House, Grange Business Park, Enderby Road, Whetstone, Leicester, LE8 6EP
Tel 0116 258 1200 Fax 0116 258 1250 www.mercia-group.co.uk**

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COURSE TITLE	DATE(S)	DELEGATE NAME(S)
BUSINESS ADVISORY		
Practical Business Issues	Wednesday 6 May 2009	
Advising the Client: Fraud	Tuesday 14 July 2009	
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AUDIT AND ACCOUNTING		
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	Tuesday 29 September 2009	

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PERSONAL SKILLS AND MANAGEMENT DEVELOPMENT		
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Effective Time Management	Thursday 7 May 2009	
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How to be an Effective Senior	Thursday 25 February 2010	
IT SKILLS		
Sage 50: Set Up and Processing Cycles	Wednesday 29 April 2009	
Practical Use of Excel (Office 2007)	Thursday 30 April 2009	

Firm Name _____ Date _____

Contact Name _____ Signed _____

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UK200 North East Training Group Membership Application Form

Firm's Name _____

Address _____

_____ Postcode _____

Telephone _____

Fax _____

Email _____

Main Contact _____
(PLEASE PRINT)

Enrolment Contact _____
(PLEASE PRINT)

Membership Options - Local or National

I confirm that my firm wishes to take up **LOCAL** membership of the above training group for the year ending 31 March 2010 and that the fees are acceptable. The total number of partners and full time professional members of staff of this firm as at 1 April 2009 are detailed opposite

or

I confirm that my firm wishes to take up **NATIONAL** membership of the above training group for the year ending 31 March 2010 and that the fees are acceptable. The total number of partners and full time professional members of staff of this firm as at 1 April 2009 are detailed opposite

Course details

Please indicate below how you wish to receive your monthly course details (please select ONE of the following).

Email Printed copy

Training CDs

Would you like to receive 12 training CDs as part of your membership?

Yes No

Signed _____ Date _____
(PARTNER)

Professional Staff Details

Trainees

ACA

ACCA

AAT

ATT

Other

Senior staff

Partners

Total Staff

If your clients would benefit from attending courses and you would be willing to include them in your membership, complete this box.

Clients

New Total